

Volunteer Posting - Board of Directors (Personnel Committee)

We are currently seeking applications from dedicated, community-minded women who want to make a difference in the lives of women, gender diverse individuals, and children, and who are interested in joining our Board of Directors. Vacancy includes one board member to serve on the Personnel Committee.

FGWRC is a non-profit feminist organization, committed since 1983 to creating a community where women, gender diverse individuals, and children are safe, healthy, valued and empowered. FGWRC offers supportive counselling, information and referrals, workshops and outreach programs. All services offered by FGWRC are free of charge.

Access to program and services is universal regardless of the personal financial resources of the individual, age, race, marital status, socio-economic status, cultural heritage, religious beliefs, gender identity, sexual orientation, sex assigned at birth, physical or mental capabilities, political belief, and involvement in the judicial system.

Responsibilities:

The Board of Directors is a volunteer board whose role is to provide oversight and direction to the work of FGWRC including major decisions regarding the operations, budget, and overall policy and program direction.

Working closely with other members, the Personnel Committee's responsibilities include:

- Coordinating staff recruitment and selection processes as necessary;
- Monitoring salary schedules and staff benefits;
- Coordinating evaluation processes for staff;
- Ensuring FGWRC is compliant with workplace health and safety, MB labour legislation and that all other legal obligations are met;
- Developing and maintaining staff job descriptions as necessary; and
- Other duties of the Board as may be required.

Full descriptions of our Committee Terms of Reference are available on our website at <https://fgwrc.ca/support-us/>

Commitment:

- 2 year term
- Attend 9 Board meetings a year (meetings are the last Wednesday of the month @ 6PM)
- Join one working board committee – Personnel Committee
(meeting dates & times vary – on average the committee meets once a month)

Our ideal candidate self-identifies as a woman or gender diverse individual, has experience or interest in serving with not-for-profit organizations, has a CPHR designation or experience in Human Resources, supports the mission, vision and values of the FGWRC, and is willing to serve for at least two years.

We welcome any interested candidates to forward a cover letter stating where you meet these ideal criteria and brief resume by **November 12, 2026** to info@fgwrc.ca.

We thank you in advance for your interest and willingness to support FGWRC. Unfortunately, we will not be able to respond to all applications and only short-listed candidates will be contacted.